

Eva Zelená
12 Hněvkovského Street
040 13 Košice

FAKON, SLOVENSKO
24 Jesenského Street
040 01 Košice

10 April 2008

Dear Sirs

Sales representative and assistant

I have seen your advertisement for a Sales representative and assistant, in last Monday's „Korzo“, and I wish to apply for this post.

I am twenty - two years old and have driver's licence B. At present I am working for a Z S in Prešov as Sales representative, but for personal reasons I would like to return to Košice, because I have permanent stay there. My telephone number is 626 3560.

I attended Business academy, 61 Watsonova Street, 041 38 Košice and I passed Final exam. When I left this school in 2008 I worked as saleswoman in Supermarket Mila in Košice - Šahanovce. After I went to Prešov, when I have been working for Z S.

Now, I would like to work in your company. Mr Jozef Štepka, the Sales manager of Z S Prešov, has agreed to give you any further information you require my work.

I enclosed my job application, curriculum vitae, my photography and telephone number as you require.

I look forward to hearing from you.

Yours faithfully

Eva Zelená

Encl.: 4 pieces

Eva Zelená
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040 13 Košice

FAKON, SLOVENSKO
24 Jesenského Street
040 01 Košice

10 March 2008

Dear Sirs

Accountant - Economist

I am writing to you concerning your advertisement on 8 March 2008 in „Korzo“ for a accountant - economist to work in your company.

I am twenty - two years old and I command simple and complicated account, typewriting and I master PC. I am working for VSS, s. r. o., 82 Južná trieda, 040 01 Košice, but for personal reasons I would like to change the job.

I attended Business academy, 61 Watsonova Street, 041 38 Košice and passed Gradual exam. When I left this school in 2008 I have been working as accountant for VSS, s. r. o.

During my attendance of Business academy I spent my experiences in VSE, š. p., Holého 3, 040 01 Košice and in VSS, s. r. o., 82 Južná trieda, 040 01 Košice.

Now, I would like to work in your company. I agreed with immediate coming. Mr Marián Kanec, the Sales representative of VSE, has agreed to give you any further information you require my work.

I enclosed my job application, curriculum vitae, my photography and telephone number as you require.

I look forward to hearing from you.

Yours faithfully

Eva Zelená

Encl.: 4 pieces

Eva Zelená
12 Hněvkovského Street
040 13 Košice

DATAS, s. r. o.
12 Kukuèínova Street
040 01 Košice

2 May 2008

Dear Sirs

Sales manager

I am replying to the advertisement of 1 May 2008 for a Sales manager which you placed in yesterday's „Korzo“.

I am twenty - two years old , I have driver's licence B and permanent stay in Košice. At present I am working for Regula, a. s., Košice as Sales representative, but for personal reasons I would like to change my job.

I attended Business academy, 61 Watsonova Street, 041 38 Košice and I passed Gradual exam. When I left this school in 2008 I worked as saleswoman in Supermarket COOP in Košice - ahanovce. After I have been working for Regula, a. s. in Košice.

Now, I would like to work in your company. Mrs Peter Šváb, the Sales manager of Regula, a. s., Košice, has agreed to give you any further information you require my work.

I enclose my job application, curriculum vitae, my photography and telephone number as you require.

I look forward to hearing from you.

Yours faithfully

Eva Zelená

Encl.: 4 pieces

www.euroekonom.sk